

KALEVI JAHTKLUBI
Port regulations

1. General information:

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| Port name: | KALEVI JAHTKLUBI |
| Port code: | EE KJK |
| Port task: | Port services are provided for ships less than 24 meters in overall length of vessels |
| Homepage: | www.kjk.ee |
| e-mail: | sadam@kjk.ee |
| Phone: | +3726239154 |

Type of commercial undertaking:

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| Company/Surname: | Kalevi Jahtklubi |
| Register/national code | 80075242 |

Port location:

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| Port address: | Harju maakond, Pirita tee 17, 11911 Tallinn |
| Center of the port shoreline: | |
| Latitude: | 59°27'58.79"N |
| Longitude: | 24°49'48.44"E |
| Port water area (m ²): | 17456.1 |
| Port territory area (m ²): | 17652.7 |

Technical characteristics of the port:

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Quais

| Quai number | Length (m) | Depth (m) at the quai (BHS-77) | Depth (m) at the quai (EH2000) | Users |
|---------------------|------------|--------------------------------|--------------------------------|----------------|
| A ujuvkai. Seisukai | 72,0 | 2,2 | 2,0 | Pleasure Craft |
| B ujuvkai. Seisukai | 120,0 | 3,1 | 2,9 | Pleasure Craft |
| C ujuvkai. Seisukai | 78,0 | 3,3 | 3,1 | Pleasure Craft |
| D kai. Seisukai | 30,0 | 3,9 | 3,7 | Pleasure Craft |
| E ujuvkai. Seisukai | 30,0 | 3,8 | 3,6 | Pleasure Craft |
| F ujuvkai. Seisukai | 30,0 | 3,8 | 3,6 | Pleasure Craft |
| G ujuvkai. Seisukai | 24,0 | 3,8 | 3,6 | Pleasure Craft |

Vessel dimensions:

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| Length max (m): | 24.0 |
| Breadth max (m): | 5.0 |
| Draught max (m): | 3.0 |
| Gross tonnage: | under 500 |
| Additional information: | |

Environmental protection:

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Working hours:

The port office is open during the season from 8 a.m. to 8 p.m.; mooring of vessels is possible 24/7.

Duration of navigation season:

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| Beginning of navigational season: | 1. May |
| End of navigational season: | 31. October |

Local time difference from UTC:

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| Local time difference from UTC: | Daylight Saving Time +3 hours; winter time +2 hours. |
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General information about entrepreneurs operating at the port:

- Sewing and repairing of sails - WB Sails
- Repair and maintenance of small craft

2. Entrance into and leave from port and berthing**Notification procedure for the entering and leaving intent of a vessel:**

Inform the harbour master VHF 11, call "Kalev Marina"

Registration of the entering and leaving of a vessel:

- entrance and departure permissions to visitors shall be granted by the harbour master or steward by phone or VHF.
- The harbour master or steward may prohibit the vessel to leave the port, if:
 - port dues or services ordered from the port have not been paid for
 - a competent authority has given a respective order
 - the vessel is not seaworthy upon visual inspection
 - the crew has not been duly recruited
 - existence of other factors endangering safe navigation, health of people or environment

Requirements of state supervisory bodies for the entering and leaving of the vessels:

To obtain an entrance permit (except for club members or contractual clients), the following data must be submitted:

- Name, type, port of departure of water craft
- Time of arrival
- Name of captain
- Number of passengers
- Length, width, draught of water craft. Entrance permit shall be granted by harbour master or steward of KJK, by forwarding to the water craft the necessary information and determining the berth. Arrival and departure of the water craft shall be entered in the register of recording arrivals and departures of KJK Port, located at the KJK port office.

Arrival formalities and the documents required, pursuant to quarantine, customs and border guard regulations:

When the vessel leaves to the ports of third countries, before leaving the territorial waters of Estonia

the vessel must comply with the border and customs formalities at the nearest border checkpoint open for international traffic (the nearest checkpoint is at the Pirita TOP yacht harbour). Personal appearance of the border guard must be ordered by phone No. +372 619 1260. Vessels and their crews and passengers, who leave or arrive from KJK Port to a third country (to a non-Schengen member state) must pass border control. Border control must be passed before leaving to a third country or arriving from a third country at a border checkpoint of a Schengen member state open for international traffic. The procedure of border control procedure shall be based on requirements arising from legislative acts.

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| Free zone implementation: | no |
| Border regulations: | |
| National supervision contact details: | - |
| Presence of supervision authorities: | no |
| Presence of customs control: | no |
| Presence of veterinary inspection: | no |
| Presence of plant protection service: | no |
| Presence of ship inspection: | no |

Border regulations:

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| Border regulations: | On call |
| Border regulation applies to: | Small craft |
| Working hours: | 24h |
| Contact details: | +372 619 260 |

Quarantine, customs and border guard regulation formalities and document drafting:

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Organization of communication with vessels upon entrance, lying at port and departure from the port:

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| Communication with the harbour master or steward will be held via VHF or a mobile phone. | |
| Radio communication channels: | VHF 11 |
| Call sign: | Kalev Marina |

Requirements for moored vessels (prohibitions, requirements and other conditions):

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| <ul style="list-style-type: none"> - Water craft can use the berths of KJK Port pursuant to Clause 7 of KJK Port's Rules of Procedure. Water craft that has no berth pursuant to Clause 7 of KJK Port's Rules of Procedure, are handled as visiting vessels and are taxed as visiting vessels. - Visiting vessels shall use floating berth B for mooring. - Orders of the harbour master, concerning entrance or relocation of water craft at the port shall be binding to the owners of water craft. - Mooring ropes of water craft shall be attached in a way to ensure safe staying at the port with any weather and also for neighbouring vessels. - All vessels staying at the port shall have due markings (name or number on board of the ship). - The captain shall ensure safe embarking and disembarking of people and protection of property on board the ship. The port is not responsible for the property of the owner of water craft. - Using the onshore power supply shall be coordinated with the harbour master. If the wind speed exceeds 18 m/s or the water level is +90 cm, the owners of the water craft shall switch off the onshore power supply. - Launching and lifting water craft shall be coordinated with the harbour master. The owner of the water craft is required to appear at the launching and lifting of small craft on the day and at the time specified by the chief of KJK. The owner of the water craft or their representative shall be responsible for safety. - In order to keep the vessel in the territory of KJK over the winter, the water craft must be lifted on a keelblock or trailer, which ensures safe parking of the vessel. - All keelblocks and trailers of small craft must bear the name or number of the small craft. Keelblocks and trailers must be cleaned and painted. Keelblocks without marking, left at the port shall be deemed keelblocks without owners and shall be removed. - the owner of the water craft shall remove the keelblock owner from the territory of KJK Port within two weeks as of the day determined by the chief of KJK for launching the small craft. |
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- If the obligation set out in the previous clause is not fulfilled, the said obligation shall be fulfilled by KJK itself, issuing an invoice of costs for it to the owner of the water craft.
- At the port it is prohibited to:
 - relocate and lift (launch) the water craft without the permission of the harbour master or steward;
 - switch the small craft into the power network without authorisation;
 - use the toilet of the small craft if there is no sewage collection tank;
 - keep the canisters, oil and fuel on the quay;
 - throw debris into the water and quay;
 - deposit waste elsewhere than in the container specified for such purpose;
 - board the water craft without the permission of the captain of the water craft or a person replacing the same;
 - keep unvaccinated animals in the water craft;
 - listen to loud music in the water craft or act in a disturbing manner from 10 p.m. to 9 a.m.;
 - swim in the water area of the port.
- KJK is not liable for damages, which may arise as a result of concealed theft, storm or fire accidents on the unguarded territory and in the water area of KJK.

Works inside and on the deck of moored vessels (execution of works that generate noise and rubbish; welding and works involving fire; outboard works; launch of boats and rafts; ballast water pumping; tank cleaning, repair of propulsion (main engine)):

- The owner of the water craft shall coordinate works causing loud noise and debris with the harbour master (steward). Upon cleaning the underwater hull of a ship from old antifouling paint and covering it with new paint, the owner of it shall ensure cleanliness of the territory of the port. The underwater hull of a ship must be covered with film.
- Welding operations and other hot work in water craft and the port territory is only allowed with the permission of the harbour master (steward). If permission is obtained, the harbour master (steward) shall be informed of the commencement and completion of the works.
- The harbour master (steward) shall be informed of all outboard operations and measures shall be taken to guarantee the preservation of cleanliness of the water in the water area of the port.

3. Vessel traffic rules:

Vessel traffic in the port's water area (shifting, maneuvering):

- International Regulations for Preventing Collisions at Sea shall apply to moving around in the water area of KJK Port.
 - Upon vessels entering or leaving simultaneously, the preference shall be given to the leaving vessel, unless there is an emergency.
 - Upon moving around in the water area of the port and manoeuvring, the captain of the water craft has to pick a speed that does not generate a stern wave not exceeding three knots. Moving or manoeuvring shall be safe for both own water craft as well as other vessels.
- 1.4 permission for relocation of water craft at the port may only be given by the harbour master or steward.

Requirements for vessel in traffic under normal and special conditions:

Entering and leaving the port is prohibited, if the wind speed exceeds 17 m/s and visibility is less than 50 m. Upon need, the decision shall be made by the harbour master together with the captain of the water craft, considering the technical specification of the vessel.

Vessel mooring:

- Water craft with a permanent berth in KJK Port shall moor in the dedicated area.
- In exceptional circumstances (strong wind), it is possible to moor at the berths of the port that are out of the wind, upon agreement with the harbour master.
- Mooring place of vessels that do not have a dedicated berth at KJK Port, shall be determined by the harbour master (steward) at the locations designed for visitors or in any other vacant place.
- Mooring and buoy ropes shall be attached and fenders placed in a way to ensure safe parking in any weather. After mooring, fenders must be put out at both broadsides.

Vessel towing:

Towing may only be carried out at the port with the permission of the harbour master.

Vessel traffic under ice conditions:

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| In case of icing up, the port will be closed for navigation. |
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Special conditions:

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| Special requirements to the water craft shall be set by the general manager of yacht club together with the harbour master, pursuant to need |
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4. The port services and related services provided at the port and the procedure for provision of services:

The following port services are provided at the port:

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| Type of service: | Enabling mooring |
| Service description: | |

Service providers and their contact details:

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| Company/Surname: | Kalevi Jahtklubi |
| Register/national code | 80075242 |
| Address: | Pirita tee 17, Pirita linnaosa, Tallinn, Harju maakond, 11911 |
| Phone: | +372 6239 154 +37253010450 |
| Fax: | |
| e-mail: | info@kjk.ee |
| Homepage: | www.kjk.ee |
| Contact person: | Andres Tamm |

Stevedore works:

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| Possibility of stevedore work execution: | no |
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Supplying vessels with water:

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| Fresh water supply possibility: | yes |
| Quantity: | 100.0 m ³ |

Reception of the ship-generated waste and cargo residues:

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| Reception of ship-generated waste: | no |
| Reception of cargo residues: | no |
| Reception of domestic waste: | yes |
| Quantity of domestic waste: | 1.0 t |
| Reception of bilge water: | yes |
| Quantity of waste water: | 10.0 m ³ |
| Reception of waste water: | yes |
| Quantity of bilge water: | 10.0 m ³ |
| Reception of other waste materials: | yes |

Description of cargo processing terminal

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Supply of fuel and lubricants:

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| Possibility of refueling: | no |
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Diving operations:

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| Diving operations: | yes |
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Repairs and painting:

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| Possibility of repairs and painting: | yes |
| Type of performable repairs: | |
| Possibility of executing works that generate noise and rubbish: | yes |
| Possibility of welding operations involving fire: | yes |
| Possibility of executing outboard works: | yes |
| Main engine repair possibility | yes |

Vessel connection to onshore supply systems:

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| Possibility of vessel connection to communication systems: | yes |
| Possibility of vessel connection to power supply systems: | yes |

Other services provided by the port:

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| Type of service: | Other service |
| Service name: | |
| Service description: | |

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| Type of service: | Trash collection |
| Service name: | |
| Service description: | |

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| Type of service: | Parking |
| Service name: | |
| Service description: | |

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| Type of service: | Coffee shop |
| Service name: | |
| Service description: | |

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| Type of service: | Port Laundry |
| Service name: | |
| Service description: | |

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| Type of service: | Slip |
| Service name: | |
| Service description: | |

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| Type of service: | Electricity |
| Service name: | |
| Service description: | |

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| Type of service: | Wi-Fi |
| Service name: | |
| Service description: | |

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| Type of service: | Toilet |
| Service name: | |
| Service description: | |

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| Type of service: | Minor repairs |
| Service name: | |
| Service description: | |

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| Type of service: | Fresh water |
| Service name: | |
| Service description: | |

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| Type of service: | Internet |
| Service name: | |
| Service description: | |

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| Type of service: | Shower |
| Service name: | |
| Service description: | |

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| Type of service: | Catering |
| Service name: | |
| Service description: | |

Description of railways

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Description of mainland roads

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Description of cargo processing terminal

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Number of toilets

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| Number of toilets | 8 |
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5. Passenger service regulations at the port:

Boarding and disembarking from the ship:

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| Passenger boarding and disembarking from the ship: | no |
| Organization of ticket sale: | no |
| Passenger safety requirements: | |
| Passenger services: | |

6. Medical aid at the port:

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| Presence of medical facility: | no |
| Contact information: | Andres Tamm |

7. Fire safety requirements in the port and management of rescue operations:

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| Fire safety rules: | Fire safety requirements for vessels standing at the port: - Firefighting and rescue equipment on the vessels standing at the port have to be in working order and correspond to the established requirements. |
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| | <ul style="list-style-type: none"> - Hot works on the water craft shall be coordinated with the harbour master (steward). - Elimination of fire on a water craft shall be managed by the captain of the vessel or a person replacing the same. Upon the absence of the captain of the yacht, the elimination of the fire shall be managed by the harbour master or steward. |
| Location of equipment: | There are firefighting equipments on the piers and also located by the harbour master. |

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| Reference to the pollution control plan: | www.kjk.ee |
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8. Procedure for summoning the emergency services and other service or supervision authorities

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| Guard service organizer name: | Securitas AS |
| Registry code: | - |
| Contact details: | 1660 |
| Description of guard regulations: | - |
| Police: | 112 |
| Rescue board: | 112 |